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CONFIDENTIAL

22 JUL 1976

DD/A Registry

76-3695

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Chief, Plans Staff

SUBJECT: Fighting Inflation -
Semi-annual Report

1. This is the Directorate's semi-annual report on the subject of fighting inflation. Although the rate of inflation has abated some, inflation does continue to erode the value of our dollar in both the domestic and foreign market place. There does continue to be a few areas however where we have achieved small savings.

2. Overtime: While average salaries have increased, we have reduced overtime some 8 percent in FY 1976 from our FY 1975 level for a savings of about \$140,000. Similarly we have reduced night and Sunday premium pay approximately 6 percent.

3. Travel: While the costs of travel has increased, we have managed to reduce our overall travel costs 2.7 percent in FY 1976 from our FY 1975 level -- a savings of about \$245,000. The majority of these savings are in foreign PCS travel reflecting to some extent the emphasis on three year tours of duty in as many cases as possible.

4. Official Vehicles: The DDO established an Ad Hoc Committee to review the DDO's official [] vehicle policy. The Committee found that the present DDO policy reflects a continuous review of the question of who is to supply the vehicle, and recommended that emphasis continue to be placed on operational rather than budgetary considerations. Therefore, no significant change of policy or savings can be anticipated.

5. Future Steps: The attached cartoon illustrates the point the Directorate is at in outlining future steps to be taken to fight inflation.

CONCUR:

Attachment: a/s

Date

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ATTACHMENT

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